



## Operations and Maintenance Essentials Training

### **Day One Schedule: 9:00 AM to 5:00 PM**

Introductions and Pre-Survey  
Fundamentals of Building Green

#### **Short Break**

O&M Ch.1 O&M in Green Building

#### **Lunch**

O&M Ch.2 Performance Metrics  
O&M Ch.3 Building Envelope

#### **Short Break**

O&M Ch.4 Water Use  
O&M Ch.5 Heating, Cooling & Hot Water

#### **Short Break**

Wrap up, Practice Test Intro, day two schedule

### **Day Two Schedule: 9:00 AM to 5:00 PM**

O&M Ch.5 Heating, Cooling & Hot Water Cont.  
O&M Ch.6 Indoor Air Quality

#### **Short Break**

O&M Ch.7 Lighting  
O&M Ch.8 Waste Reduction

#### **Lunch**

O&M Ch.9 Resiliency  
O&M Ch.10 Commissioning Existing Buildings

#### **Short Break**

O&M Ch.11 Action Plan & Exam Review  
Post-Survey

#### **Short Break & Exam Setup**

Exam Session (3:45pm start)